REQUEST FOR CALL LIST

Congregation/School:_____
Located at:_____
requests a call list from the Minnesota South District for the following position:
DESCRIPTION OF THE POSITION (Complete those items which apply.)
_____ Administrative responsibility as: (check) _____superintendent,____principal,
_____ assistant principal, _____ preschool director, or other_____
_____ DCE_____ DCO _____Deaconess _____Music Director
_____ Classroom teacher for grade(s)_____
_____ Special or departmentalized assignment in the following academic subject(s):_____
_____ Responsibility in the following specialty areas: (check) _____adult education, ___Bible class,
_____coaching athletics, _____evangelism, _____family life education,_____music,
_____Sunday school, _____VBS, _____weekday/confirmation,_____youth ministry,
Other _____
_____ This is a tenured call.
_____ This is a non-tenured call subject to renewal. The initial period of service is from
_____ to _____.
_____ The congregation has a salary schedule _____Yes _____No Beginning Base is
$_____.
_____ The congregation/school has a job description for this position **– fax, email, or mail a copy to District office**
_____ We feel that the position would best be filled by a worker with the following characteristics or qualifications (indicate any specific needs/requirements);_____
_____
_____ Additional information about the position which may be helpful to know as the call list is developed:
_____
_____
_____ The following workers are being suggested for possible inclusion on the call list:

Name	Current Location (Congregation, City, State)

The above information was provided on (date)_____, and it is anticipated that a call will be extended on (date)_____. The call list should be sent to:
NAME:_____
TELEPHONE:(_____)_____ FAX:( )_____
ADDRESS:_____
E-MAIL:_____

Return form to: Education Department - Minnesota South District - 14301 Grand Ave. South - Burnsville, MN 55306 or fax to (952) 435-2581, or E-mail to gae.ash@mnsdistrict.org