

Administrators' Notebook

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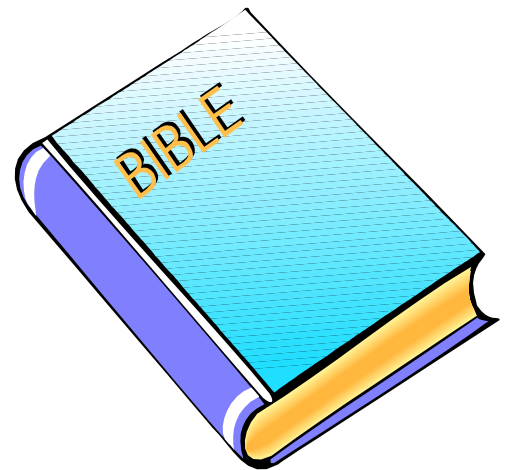
Special points of interest:

- MNS District Education Conference
- LCMS School Department News
- 2006 National Lutheran Schools Week
- MNS Lutheran School Directory Information Form

“Sowing the Word”

A favorite Bible reference of mine especially as we start a new school year that is fresh and inviting is Luke 8:5-15 that reminds us to be about the “sowing of the Word.” What a great opportunity and a great challenge all wrapped into one.... and the promise that He will bless it! Probably all of our Lutheran schools will begin the new school year with a worship service of praise and thanksgiving for another school year and another opportunity to sow the Word of God. Hopefully that worship service will remind us that we are all “sowing” the Word each day of our life journey...that’s what we’re called to do....sow the Word and God will take it from there. Not only do we “tell” the Word in speaking, but also we literally live the Word in our daily life sometimes living the Word by what we “don’t say.” May you be given many op-

portunities to spread the seed of God’s Word as you reach out to students and parents with the Gospel of Jesus Christ. May our Heavenly Father bless you as you reach beyond students and into their families in the communities you serve.



“sowing of the Word” - Luke 8:5-15

MNS District Education Conference Information

Three-Year Theme (2002-2005)

“Tell His Story” - Deuteronomy 6:4-9

“Listen, Israel: The Lord is our God. The Lord is the only God. Love the Lord your God with all your heart, with all your soul, and with all your strength. Take to heart these words that I give you today. Repeat them to your children. Talk about them when you’re at home or away, when you lie down or get up. Write them

down, and tie them around your wrist, and wear them as headbands as a reminder. Write them on the doorframes of your houses and on your gates.”

Our task as Lutheran educators is to tell His story by sharing and living out the Gospel. In our various ministries we need to tell the story of Jesus and His love.

MNS Education Conference 2005-2006—"Harvest the Seed" - John 4:34-38

"My food," said Jesus, "is to do the will of him who sent me and to finish his work. Do you not say, 'Four months more and then the harvest'? I tell you, open your eyes and look at the fields. They are ripe for harvest. Even now the reaper draws his wages, even now he harvests the crop for eternal life, so that the sower and reaper may be glad together. Thus the



saying 'One sows and another reaps' is true. I sent you to reap what you have not worked for. Others have done the hard work, and you have reaped the benefits of their labor."

Jesus says that now is the right time to tell others about him. People all around us are ready right now to respond to the Good News about Jesus.

MNS District Education Conference Registration

By the time you receive and read the September issue of the Administrators' Notebook, you should have received by mail the Registration Packet for the MNS District Education Conference. The MNS District Education Conference will be held at the Midwest Wireless Convention Center in Mankato on October 20-21, 2005. All workers (Rostered Teachers, DCEs, DCOs, Deaconess, Non-Rostered Teachers, Music Directors, etc.) are to be

in attendance. If you didn't receive your registration mailing, please contact Gae Ash at 952-435-2550, extension 15 or gae.ash@mnsdistrict.org.

MNS District Lutheran

Education Conference registration

Packets have been mailed and is on the MNS website!

MNS District Outstanding Lutheran Educator

Attached you will find the Nomination Form for the 2005 Outstanding Lutheran Educator Award. This special award will be presented on October 20 after the evening

dinner and any questions should be addressed to Todd Bentz, Concordia Academy - Bloomington, 952-.854-0224.

MNS District Website

Please note that the Administrators' Notebook and the MNS District Education Conference Registration Packet will be available on the MNS District web page at www.mns.lcms.org. You will also find the MNS District "Communicator" available on the web page and many other resources (Directory of Schools and Churches,

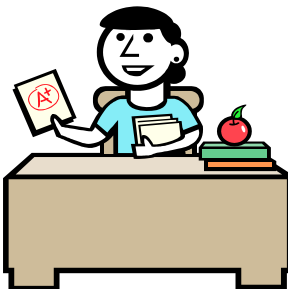
Salary Guidelines, etc.). Although we are mailing to each school the September issue of the Administrators' Notebook, the October to June issues will only be available via the internet at www.mns.lcms.org.



Check our website at
www.mns.lcms.org

New Worker Orientation

Please note that the New Worker Orientation for graduates will be held at the MNS District Office on November 3 from 8:45 am to 4:00 pm. All graduates will receive a letter from President Seitz in September with specific information concerning this important orientation. Each principal should plan to have his/her graduate attend as this orientation has been well received in the past.



New Worker Orientation for Graduates—November 3

This workshop will provide information concerning the mission of the MNS District and specific helps for the new educators as to taxes, financial planning, insurance, and specific educator issues.

Seminar Program for Teachers in Lutheran Schools

CUEnet has received news that a grant will be forthcoming from the Schwan Foundation, which will fund, in part, the Seminar Program for Teachers in Lutheran Schools. This seminar program is being designed to meet the needs of those teachers in Lutheran schools who are otherwise ineligible for the colloquy program (for example non-Lutheran teachers or teachers without a college degree) but who would benefit from a fuller understanding of Lutheran doctrine and the unique mission of Lutheran schools. The funding of the Schwan Foundation will allow us to begin to move into the instructional design and production stage of program development.

In January of 2005 a group of 12 district and national education leaders of the LCMS met to begin the program design process. This creative group laid out clear expectations regarding course content, ease and flexibility of access, and affordability. Using their work as a guide, CUEnet had submitted two previous grant re-

quests for this project without success. This current proposal was submitted in partnership with the Department of School Ministries and the National Lutheran Schools Portal Initiative. Praise is to our gracious God that we now have the funds to continue our work! Our appreciation must be extended to Bill Cochran, Perry Breseman and Ray Halm for their support of this project.

The Schwan Foundation will be releasing the grant in October of this year with the possibility of starting the program the summer of 2006. We will share details as we receive them.

**CUEnet and Schwan Foundation
creating the Seminar Program for
Teachers in Lutheran Schools**

LCMS School Department News...

National Lutheran School Accreditation

We congratulate 86 Lutheran schools accredited by the National Accreditation Commission at its meeting on August 6, in St. Louis. 26 received first time accreditation. The following schools from the MNS District received accreditation:

Zion Lutheran School, Cologne
Rochester Central Lutheran School, Rochester
Martin Luther High School, Northrop



LCMS School Department News...Lutheran School Portal Update

9600+ have been added to the Portal during the free use time. 513 schools have subscribed to the Portal for the 2005-06 school year. Subscriptions continue to come in every day. There are several way to subscribe:

1. Visit the Subscribe Tab on the Portal and follow the directions. (www.lportal.net)
2. Subscribe using the Subscription Forms sent in the recent School and Children's Mailings and included in this mailing.
3. Call 1-800-248 1930 ext. 1294 and ask for Lois.



Unitedstreaming Special Offer to Portal Subscribers

1. Discovery Education will offer to all Lutheran School Portal member schools a \$2 per student cost, which will enable all teachers and students to access to **unitedstreaming** within that particular school building for a 12-month license. The maximum amount per building cost becomes \$500.
2. The mailing will include the order form for United streaming. Example: A school of 1-200 students would pay \$2.00 per student regardless. This is a great deal. The regular price of unitedstreaming is \$995.

Lutheran School Portal...Try it, You'll Like It!

I would encourage all of our schools (early childhood, elementary, high school) to join the Lutheran School Portal. The Lutheran School Portal is designed for all teachers and staffs of Lutheran schools. Please note the following features:

- On line delivery of School Mailing materials.
- Web based resources for all subjects and all grade levels.
- Communication Central, including email, calendaring and instant messaging.
- Directories of teachers, schools, and support staff.
- Discussion Groups by levels: Preschool, Elementary, High School and C/U.
- Downloadable resources.
- National News and resources
- District News and resources
- Inservice training

- Negotiated prices on goods and services

What does it cost?

The rates for the Lutheran School Portal are based on school size. The rates are low due to the support that the LCMS School Department has received through grant funding. In the mailing find the attached information for enrolling in the Lutheran School Portal. You do need an Internet connection and a fast line to use the Portal.

100 students or less	\$150 per year
101-299	\$250 per year
300+	\$350 per year

"The Lutheran School Portal is designed for all teachers and staffs ..."

2006 National Lutheran Schools Week Manual

Are you ready for NLSW 2006?

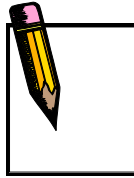
The dates are March 5-11, 2006. The theme will be "Lutheran Schools: A Great Place to Grow" with two Scripture references, 1 Corinthians 3:16 and Ephesians 4:15, 16.

The sub-theme for NLSW 2006 is "Developing Disciples" based on John 13:35.

Please note that the National Lutheran Schools Week Resource Manual for 2006 is now available from Concordia Publishing House. To order from CPH ask for S00825.

Lutheran School Statistical Report

The annual School Statistical Report has been mailed to all schools in the MNS District from the School Department in St. Louis. Please note the deadline for returning the report to our office. We have been informed by the School Department in St. Louis that schools enrolled in the Portal will be able to access their statistical



report on the Portal (located on your school page), complete it, and send it electronically or save the completed report and send via e-mail.

New Schools in the MNS District

Several years ago **King of Glory Lutheran Church in Blaine** completed a feasibility study (Genesis Project) to start a preschool that would serve the greater Blaine community. In September the vision for a preschool will turn into a reality, as classes will begin under the direction of Mrs. Debbie McKeown. May our Heavenly Father bless King of Glory Lutheran Church and Preschool as they reach out to families seeking a Christian education centered on Jesus Christ.

Silo Little Lambs Child Care Center is part of the important ministry of Immanuel Lutheran Church in **Lewiston**. The Child Care Center started on May 2, 2005 with

Liza Kennedy serving as administrator and care provider. Immanuel also provides Christian education through their elementary school (preschool – grade 8). Pray that our Heavenly Father will bless

this new ministry in a rural community. To God be all glory and praise.

Welcome to King of Glory

Preschool, Blaine, and Little Lambs

Child Care Center, Lewiston.

Cartridges for Kids

Cartridges for Kids, a national recycling program has been helping groups earn funds in a unique manner for six years. They work with over 10,000 churches, schools and youth related groups nationwide to recycle: used cell phone, used laptops and PDS's, and used printer cartridges. They pay on over 1,500 items of value. They also provide pre-paid shipping labels to have items sent to one of their warehouses. Laptops are worth up to \$175, cell phones up to \$45, and cartridges

up to \$12. You may visit their website www.cartridgesforkids.com if you would like to look at price lists or find out more information about their program. You may also contact Brian Lesser at 800-420-0235.



Cartridges For Kids,
Recycle Program

Minnesota Legislative and Advocacy Report 2005

1. Fairness in Athletics

MISF has acted as the conduit for all 85 private high school athletic directors to work with the Minnesota State High School League in discouraging the league in passing a multiplier for the state private high schools. The League has set up a Classification Committee with equal representation from private and public high schools to work on fairness issues. It should be noted that several states have passed a multiplier. Illinois has recently adopted a 1.65 multiplier. This means that placement in competition (classification by school size) each Illinois private high student is counted as 1.65 students.

2. Improving Special Education Services:

A. Task Force on Delivery of Special Education to Nonpublic Students

Establishes a task force to compare and evaluate how the needs of each child are being met, if services are provided in the least restrictive environment, and whether best practices and program efficiencies are being used. Task force members are to be appointed by the Governor. The task force is to submit a report to the legislature by January 15, 2006. Effective the day following final enactment.

Minnesota Legislative and
Advocacy Report 2005

B. Pupil Transportation Eligible Costs for Disabled Category

Expands the costs included in the disabled student transportation category to include the transporting of special ed teachers to the non-public site. The cost of necessary travel between public and private schools or neutral sites by essential special education personnel providing shared time services to nonpublic school students in those circumstances where the shared time students are not transported.

C. Parent Advisory Councils – Requires that, when a nonpublic school is located within a school district, the local district parent advisory council (required under previous law) must now include at least one member who is a parent of a nonpublic school student with a disability or an employee of a nonpublic school if no parent is available. Each local council must meet no less than once each year.

3. Maintain full funding of the Non Public Pupil Aids.

There was an effort to "Delink" the Books Aid from the General Formula, so there would be no automatic increase when the public school gets their 4% increase. The declining did not go through and in fact there has been a 4% increase to this year's book aid.

No changes were made in the linkage of other formulas to the general education formula: compensatory, operating sparsity, **transportation** sparsity, **PSEO**, **shared time**, contract alternative, **nonpublic pupil**, and tribal contract aids all continue to be calculated using the current formula allowance, and thereby receive a 4% increase each year of the biennium. Extended time revenue, which is not linked to the formula, does not receive an inflationary increase, and continues to be calculated using a formula allowance of \$4,601.

Subd. 7: Nonpublic Pupil Education Aid

\$15,370,000 for FY 2006
\$16,434,000 for FY 2007

Subd. 8: Nonpublic Pupil Transportation

\$21,451,000 for FY 2006
\$23,043,000 for FY 2007

4. Closing the Technology Gap, Telecommunications / Internet Access Equity Aid

Establishes a new telecommunications/internet access equity aid program beginning in FY 2006. Funding will be based on eligible expenditures in the previous fiscal year. Requires school districts and charter schools to submit their actual telecommunications and Internet access costs for the previous fiscal year to the Commissioner by August 15. Defines eligible and ineligible costs. Requires participating districts to file applications for federal Internet funds commonly referred to as e-rate funds. Defines a district's access equity aid to be the approved cost exceeding \$15 times the district's adjusted marginal cost pupil units for the previous fiscal year, or the approved cost with no deduction for districts that are members of an organized telecommunications access cluster. Requires a school district to provide telecommunications and Internet access to **nonpublic schools** (excluding a home school) located within the district's boundaries. Provides aid for access services for each nonpublic school and makes the nonpublic school responsible for any costs in excess of the amount the district receives for this service. Provides a severability clause.

5. Expansion of Education Tax Credits The Tax Bill raises the eligibility limitation on the number of children per family. The limit used to be for just 2 children per family. Now all children of a family are eligible for a credit or deduction of up to \$1,000 per child. There is no family cap. Also the eligibility income to participate in the Tax Credit has been raised.

Computers For Schools—Minnesota

Authorizes the Commissioner of Administration to transfer state surplus computers to Minnesota Computers for Schools for refurbishing and distribution to Minnesota schools.

Signed into law May 23, 2005.

Background: Minnesota Computers for Schools (MCFS) enables businesses, organizations, and



government agencies to donate used computer equipment, which are then refurbished and placed in Minnesota's K-12 classrooms at minimum charge. To date, MCFS has placed more than 36,000 computers throughout Minnesota K-12 public and **private** schools.

Contact: Computers for Schools – (651) 779-2816 or www.mncfs.org

Minnesota Nonpublic Enrollment Information

Based on the Minnesota Nonpublic Fall Report that all elementary and high schools should fill out and return to the state of Minnesota, the following data should be of interest to our Lutheran administrators and Boards.

- “Traditional” nonpublic school enrollments (not including home schools) have been **declining** slightly or leveling in recent years.
- “Traditional” nonpublic school enrollment was 86,914 for the 2004-2005 school year.

About 64 percent of the 2004-2005 nonpublic school enrollment is in the metropolitan area, where 55,752 students were enrolled in nonpublic schools.



ATTENTION
LUTHERAN EDUCATORS

ANNOUNCING NOMINATIONS FOR:

Minnesota South District
2005 OUTSTANDING LUTHERAN EDUCATOR

NOW is the time to nominate a fellow Lutheran educator for this annual award of the Minnesota South District! Whether it is a classroom teacher, principal, DCE, or other professional involved in Lutheran education, your nomination of this servant who is “outstanding” is requested.

The Outstanding Lutheran Educator of the Minnesota South District is someone who has contributed to the total ministry of education within or without the parish setting. This involvement and contribution to Christian Education can be witnessed by performance in any one or more of the following areas:

- Classroom teaching
- Educational innovations and research
- Administration
- Guidance

The Outstanding Lutheran Educator is also recognized as being involved not only with the Lutheran school, but also with any aspect of the educational ministry within the congregation and community. The Outstanding Lutheran Educator shows by personal example, Christ’s love in his or her ministry.

Please complete the attached form to nominate a fellow servant in the Minnesota South District as the **2005 OUTSTANDING LUTHERAN EDUCATOR** and return the form **by September 23, 2005** to:

Mr. Todd Bentz
Concordia Academy– Bloomington
8201 Park Avenue South
Bloomington, MN 55420

MINNESOTA SOUTH DISTRICT OUTSTANDING LUTHERAN EDUCATOR AWARD

Official Nomination Form

I wish to nominate the following Lutheran Educator, either a DCE, DCO, Director of Parish Music, Deaconess, Director of Family Life, Certified Lay Minister or a teacher (Early Childhood, Elementary, High School) currently serving in one of the Lutheran churches or schools in the Minnesota South District, who has given unselfishly of time and talents for the work of the Kingdom and is truly worthy of recommendation and nomination.

NOMINATOR:

Signed Date

Name Position/School or Church

Address City State Zip

Phone # Email



NOMINEE:

First Name Middle Initial Last

School/Church Position

Address City State Zip

Phone # Email



Please answer the following questions to the best of your ability. You may wish to consult the nominee for needed information.

How long has nominee been at present ministry? _____

Nominee's school/DCE, DCO, etc. activities and leadership roles:

Nominee's church activities and leadership roles (outside of job requirements):

Nominee's community activities and leadership roles:

Nominee's District/Synodical activities and leadership roles:

Nominee's membership/leadership in professional organizations:

Please attach a brief description of the special characteristics the nominee has that makes him/her worthy of this special recognition as "Outstanding Lutheran Educator." The committee will notify nominees of nomination. Send nominations by September 23, 2005 to:

**Mr. Todd Bentz
Concordia Academy-Bloomington
8201 Park Avenue South
Bloomington, MN 55420**

Lutheran Educators Call Update - as of August 27, 2005

Accepted	From	To
Kelly Rolf (Graduate)	Concordia, St. Paul	Concordia Academy, Roseville Teacher
Jack Carlos	St. Paul, MN	Mt. Zion Lutheran Church, Minneapolis DCO
Sarah Gill (Graduate)	Concordia, St. Paul	Mt. Calvary Lutheran School, Richfield Teacher (Gr. 7)
Amanda Gillum	Chicago, IL	Mt. Calvary Lutheran School, Richfield Teacher (PS, Gr. 5)
Judith Fuhrman	Prior Lake, MN	Zion Early Childhood Center, Hopkins Director
Al Zum Hofe	Circle Pines, MN	Redeemer Lutheran School, Wayzata Principal
Emilie Rudzinski (Graduate)	Concordia, River Forest, IL	Rochester Central Lutheran School, Rochester Teacher
Scott Johnson	Merrill, WI	King of Kings Lutheran School, Roseville Teacher
Sarah Linde (Graduate)	Concordia, St. Paul	Hand in Hand Preschool, St. Paul Teacher
Grace Rao	Annandale, MN	Board of Human Care Ministry, LCMS District Mercy Coordinator
Carol Maser	Medford, MN	Mt. Calvary Lutheran School, Richfield Teacher (Gr. 8)
Melanie Beier (Graduate)	Concordia, St. Paul	Immanuel Lutheran Church, Fish Lake DCE
Dixie Ketola (Graduate)	Concordia, St. Paul	Mt. Hope/Redemption Lutheran School, Bloomington Teacher
Alice Brase	Good Thunder, MN	Good Shepherd Lutheran School, N. Mankato Teacher (Kdg.)
Joe Zimmerman	Ham Lake, MN	New Hope Lutheran Church, Neenah, WI DCO Mission Developer

Pending	From	To
Rebekah Gillard	Plymouth, MN	Trinity South Shore Lutheran Preschool, WBL Director/Teacher
Jeffrey Burkee	Cincinnati, OH	St. John Lutheran School, Good Thunder Principal/Teacher
Katie Wareham	St. Paul, MN	Zion Lutheran Church, Hopkins Music Director
Declined	From	To
Bill Zuelsdorff	Lakefield, MN	Mt. Olive Lutheran School, Milwaukee, WI Principal
Karen Trench	Ludington, MI	St. John Lutheran School, Good Thunder Principal/Teacher
Sheila Rudat	Epworth, IA	Zion Lutheran Church, Hopkins DCE
Calling Congregations	For	
Mayer Lutheran High School, Mayer Zion Lutheran Church, Mayer Trinity Lutheran Church, St. Francis St. Peter's Lutheran Church, Edina St. Paul's Lutheran Church, Chatfield Concordia Academy, Roseville St. John Lutheran School, Good Thunder Zion Lutheran Church, Hopkins South Shore Trinity, White Bear Lake	Executive Director Director of Family Ministry Administrator for LHS Director of Ministry Life Teacher (Kdg.) Chief Administrative Officer Principal/Teacher DCE, Music Director Director/Teacher	

MINNESOTA SOUTH DISTRICT, LCMS

14301 Grand Avenue South
Burnsville, MN 55306
Phone: 952-435-2550
Fax: 952-435-2581



We're on the web
www.mns.lcms.org



The mission of the Schools/Commissioned Ministers of the Minnesota South District is to encourage, support, and promote the ministry of Lutheran schools/congregations and to nurture and equip those who carry out that professional educational ministry, so that Christ is proclaimed and the body of Christ may be built up.

Served in the Minnesota South District by:

David M. Roth-

Assistant to the President in Education

david.roth@mnsdistrict.org

Gae Ash—Administrative Assistant

gae.ash@mnsdistrict.org

Important Dates and Events

Sept. 8	Region 1 Principals meet at CSP, Noon	Oct. 10-11	MNS District Pastors Conference, Mankato
Sept. 12	Region 3 Principals meet at RCLS, 1:30 pm	Oct. 20-21	MNS District Education Conference, Mankato
Sept. 12-13	MNS District Board of Directors Retreat & Meeting, Buffalo		
Sept. 15	Region 2 Principals meet at Pizza Ranch, NYA, Noon		
Sept. 20	Region 4 Principals meet at Willow Creek, 12:30 pm		
Sept. 22	High School Administrators meet at CSP, 9:30 pm		

Thanks For Our Lutheran Schools



During the last several years many of our Lutheran schools have had to face the challenges of low enrollment, inadequate funding, reduction in staff, and lack of unity between church and school. There is no doubt that our Lutheran schools are at their very best when there is a strong bond between school and church ministry. It should

never be a matter of separation, but rather a union and partnership between church and school.

Last year I had the opportunity to visit our elementary schools in Regions 1 & 4. After completing my visits I felt

confident and was encouraged that our Lutheran schools will continue to be a treasure for our congregations and communities. Some of our churches/schools are catching the vision of outreach and making disciples. All of our schools have the opportunity of sharing the Gospel with children and families as part of the Great Commission. Continue to plant those precious seeds of faith as you look forward to the blessings of another school year.

**See you in Mankato on
October 20-21, 2005.**